

# GREAT CLIFTON PARISH COUNCIL



Draft Minutes of a meeting of Great Clifton Parish Council held on Thursday 20 June 2019

**Councillors Present:** Malcolm Fee (Chair), Irene Owens, Noreen Walker, Celia Perry, Robert McKenzie, Alyson Smith, Jo Kirkbride (Vice Chair), Jonathan Coles, Angela Meek (Clerk)

4 members of public present

1) **Welcome,** MF welcomed all to the meeting:

**Apologies for absence:** Peter Gaston, Janet King, Joe Holliday

2) **Declaration of Interest:** None to note

3) **Public Participation:** None to note

4) **Minutes of last meeting:**

4.1 The chair was authorised to sign the minutes of the General Council meeting held on 30 May 2019 as a true record

4.2 Matters arising from minutes of 30 May 2019: (9.7 f) resident planted flowers near the sign, not painted the sign.

5) **Chairman's Announcements:** None to note

6) **Clerks Report:**

6.1 Actions completed from 30 May 2019

6.2 Police report discussed

6.3 VAT return online completion done claimed £1,109.32

6.4 Annual Salary Review – AM contacted Chris Bagshaw who suggested that a clerks salary be agreed using the Local Governments spinal column points and scale ranges, add the 2% and agree for the parish council to use this system. RM proposed a start on new spinal column point of 15, back dated to 1 April 2019, JC seconded, all agreed, and all agreed to using the National Salary Award Spinal Points Scheme in keeping with Local Government.

6.5 AM informed councillors that she is unavailable to attend the meeting in September and suggested a change of date – all agreed to bring the meeting forward to Thursday 12 September 2019

7) **Village Hall** (RM Report)

7.1 Fire inspection was completed and all is ok

7.2 We have purchased some new cleaning solution for the foyer; it is better but very hard work

8) **Allotments** (RM Report)

8.1 All gates now installed, keys purchased and plot holders will be charged £2 refundable on return of key if they leave the allotment. We are waiting for delivery of some chain so we can fasten the locks to the gates to prevent loss. When all is completed, we will put a notice on the notice board, which is on the gates stating a date when the gates are to be locked and who to contact for a key.

Signature.....  
If accepted by your Parish Council

## 9) Village / Parish Matters

- 9.1 **Fence and gate down at bonfire site** – AM, contacted Home Group again on behalf of Parish Council – email response to inform me that they will look into it.
- 9.2 **Rose Villa update** – nothing to report – AM to contact Kerry McCartney for an update for the next meeting
- 9.3 **Lease of the Gt Clifton Rugby field** - AM contacted Mr Knapton, Estates Manager for update – he replied by email with the Heads of Terms attachment which was brought to the meeting for discussion, agreement of the terms and conformation to proceed. AM will respond to PK that the GCPC wish to proceed under the Community Asset Transfer and request him to take to begin proceedings.
- 9.4 **Sand Bin at Gatehead** – AM to look into a new bin and contents
- 9.5 **Projects Planning for 2019 - Concrete steps at the end of the car park** – MF to obtain two more quotes.
- 9.6 **Purchase and installation of a teen shelter** – Replacement children's shelter for the Green. AM contacted Yates Ltd to advise that the parish council had decided to purchase one shelter but without the concrete base, and as the Financial Officer I requested a modest reduction (5-10%) in cost of the equipment as the parish council must show its parishioners that they are prudent with any purchases for and on behalf of the parish. They came back with a new quote of £3995.00 (+vat £4794.00), first quote was £4950.00 (+vat £5940.00) a saving of £1,146.00. I have ordered one shelter.

## 9.7 AOB

- a) Grass cutting around the village by RM – NW asked if the parish could give a salary to bob for his continued work in the village with the grass cutting equipment. RM said it takes around 10-12 hours per cuts every 2 weeks. Difficulty in having a new employee as is summer work only, RM is reimbursed for his costs with producing receipts – JK looked at the Lengthsman scheme – AM to contact Democratic Services for direction.
- b) IO thanked RM for his grass cutting in the Chapel grounds saying it is the best cut ever - NW asked why the Chapel grass was being cut as they get a donation from the parish council for grass cutting; RM said it is cheaper for him to cut than the donation.
- c) Seating at the top of Riverside has been removed NW asked if it could be reinstated – AM to contact Home Housing for a replacement *AL*
- d) Refuse bin collection, main road through the village being missed – AM to contact ABC
- e) Streetlight at the top of the Pow leading to Lowther street is listing – AM to report
- f) No Recycling bins for Abbot Wood – CP would like to have these – AM to contact ABC
- g) Overgrown Hedges on the lane leading to the village Hall – AM to report to Highways
- h) Grass growing out of drains along the Main Road – AM to report to Highways
- i) Blocked drains with vegetation protruding out from Greengarth leading to Bowflatts – AM to report to Highways
- j) Overgrown bramble bushes at 12 Riverside – AM to send a letter requesting it be cut back
- k) Road sweeper required for the Gavelts – AM to contact ABC

## 10) Correspondence

To note items of correspondence received since the last meeting

- 10.1 Citizens Advice Bureau- Donation Letter discussed - RM proposed £50.00, NW seconded, all agreed
- 10.2 Great Clifton Community Youth Committee donation letter discussed – money is to help with the fun day being held on 27 July 2019, IO proposed £200.00, RM seconded, all agreed. JC requested volunteers for the day AS agreed to help
- 10.3 Invoice ABC – Annual Playground Inspection
- 10.4 Invoice Triple T Ltd – Grass cutting

Signature..... *Malcolm Jee* .....

If accepted by your Parish Council

*not  
at  
house  
group*

**11) Planning Applications – Ref: FUL/2019/0040** Re-consultation on planning application – Mr J Burlinson, Erection of two detached dwellings and garages (resubmission of 2/2018/0339), land to north of Mabel Close – Amendment, proposed site sections, proposed site layout – all agreed to reject the re-consultation on the same grounds as initial PA

<b>12) Financial Matters</b>	Bank Statement No. 269 Dated: 31 May 2019	£8,071.94
<b>12.1 Income</b>		None to note
<b>12.2 Outgoing</b>	657 Triple t Ltd (grass cutting)	£1212.60
	658 ABC (annual play inspection)	£67.20
	659 RM grass cutting costs	£113.1
	660 GC Community Youth Group - Donation	£200.00
<b>12.3 Unpresented cheques from last meeting:</b>		None to note

**13) Items for next meeting:**  
None to note

**14) Next Meeting**  
18 July 2019

Meeting closed 8.35pm - Minutes recorded by Mrs. A Meek  
Meeting Identification No: ( 91-jun )

Signature..........  
If accepted by your Parish Council