

## Great Clifton Parish Council

Dear Councillor, you are summoned to attend the meeting of the Great Clifton Parish Council on:

**Date:** Thursday 15 December 2016      **Time:** 7:00

**Location:** Great Clifton Village Hall

### Agenda

No.	Item		Est. Time
1&2	<b>Welcome &amp; apologies for absence</b>	MF	3mins
3.	<b>Declaration of Interest</b>	MF	5mins
4.	<b>Public Participation</b>		10mins
5.	<b>Minutes of last meeting</b> (i) Queries (ii) To authorise the Chair to sign the minutes of the Council Meeting held on 17 November 2016 as a true record	All MF	5mins
6.	<b>Matters arising from meeting</b> (i) Proposed security to the allotments (ii) Seating area, further discussion and proposals	All	5mins
7.	<b>Chairman's Announcements</b>	MF	10mins
8.	<b>Clerk's report</b>	AM	10mins
9.	<b>Village Hall</b> (i) To receive an update from the Village Hall Committee Chairman, Cllr R McKenzie	RM	10mins
10.	<b>Allotments</b> (i) To receive an update from The Allotment Committee	RM	10mins
11.	<b>Village / Parish Matters</b> (i)	All	20mins
12.	<b>Correspondence</b> (i) Letters/emails received since the last meeting	All	10mins
13.	<b>Planning</b>	All	10mins
14.	<b>Financial Matters</b> (i) Budget Planning – Estimated Statement of Precept 2017/18 (ii) Payments (iii) Poppy Appeal – wreaths x 4 £68.00	AM	10mins
15.	<b>Items for future Meeting</b> (i) Proposed security to the allotments (ii) Seating area, further discussion and proposals	All	2mins
16.	<b>Date of next meeting</b> 19 January 2017		

**Total meeting time - 2 hours approx.**

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