

Great Clifton Parish Council

Draft Minutes of a meeting of Great Clifton Parish Council on Thursday 20 July 2017

Councillors Present: Malcolm Fee (Chair), Irene Owens, Jo Kirkbride, Celia Perry, Noreen Walker, Jonathan Coles, Bob McKenzie, Ernie Dixon, Phil Tibble, Angela Meek (Clerk)

3 members of public present

MINUTES

1	<p>Welcome</p> <p>(i) Chairman MF welcomed all to the meeting</p>
2	<p>Apologies for absence</p> <p>(i) EF, JH</p>
3	<p>Declaration of Interest</p> <p>(i) None</p>
4	<p>Public Participation</p> <p>(i) None</p>
5	<p>Minutes of last meeting</p> <p>(i) Letter worded wrongly for the Allotment Committee</p> <p>(ii) Misspelling of debris</p> <p>(iii) The chair was authorised to sign the minutes of the council meeting held on 15 June 2017 as a true record.</p>
6	<p>Matters arising from minutes</p> <p>(i) Rose Villa – AM reports</p> <ul style="list-style-type: none"> • Environmental Protection Officer, said to go to Environment Agency • Kerry McCartney, Planning Officer completed a site visit and met with planning team – ABC is to issue Order to have the site cleaned up <p>(ii) Illegal Tip at Camerton Lonning – AM letter sent to owners, to date no response</p> <p>(iii) Police attendance / Lisa Jackson Report on anti-social behaviour – AM contacted police to request an officer be present – PCO responded that she gave regular verbal updates to MF, JC, and CP – Cllrs would like to request a regular written report for meeting</p> <p>(iv) Community Asset Transfer – Playing field and Rugby Field – Costings Rents, Grass Cuttings, Quotes – JC reported that he had received no quotes back but is liaising with ABC officers. AM has been copied into emails regarding possible transfer of lands within the Great Clifton Boundary to the PC</p>
7	<p>Chairman's Announcements</p> <p>(i) None</p>
8	<p>Clerks Report</p> <p>(i) Parish Council email address has today come back online hundreds of emails have dropped into the inbox- – JK to delete junk from inbox</p> <p>(ii) MF posted external audit forms off, June</p> <p>(iii) Two quotes for grass and hedge cutting in areas around the village hall were sent out in June but none has been returned</p>
9	<p>Village Hall (RM Report)</p> <p>(i) A wake was held in the village hall and everything seemed to go well</p> <p>(ii) Lighting has been finished</p> <p>(iii) Asbestos has been found under the stage and will need professional removal, a £3,700 quote has been estimated from Barry Graham – funding is to be sought</p> <p>(iv) Received a quote of £400 for the main hall ceiling</p>

10	Allotments (RM Report) (i) None
11	Village / Parish Matters (i) JC - date for the litter pick is agreed for Saturday 28 October 2017 (ii) Path from Bow Flatts to the sign has been cut by a resident (iii) Bin at 11 the Gavels is being left out on pavement – AM to talk to Street scene Officer (iv) The GCPC Community Youth Group is to hold a Fun Day on Saturday 19 August 2017 on the Play area on William Street, an Events Application Form was handed to AM to draw up licence - JC is the lead - Donation requested, Cllrs agreed to a donation of £100 – AM to draw up a Risk Assessment for the event (v) Meelbarrow Lonning is still flooding, seems to be coming from the field (vi) AM to send thank you letter to Kerri Black for signs stating 'beware children' (vii) ABC street Scene Officer has been respraying signs on pavements re 'dog fouling' (v) Received complaints of an overgrown hedge at Number 1 Thompson Yard - AM to send letter asking for them to be cut back (vi) Bus stop sign still not relocated to new bus shelter site – AM to contact County Highways (vii) Dip in the road across from Rose Villa, possibly caused by a broken pipe – AM to contact Highways (viii) AM to complete an application form for funding for the allotments (ix) Children's shelters – special key ordered to remove tops of shelters DO to complete the works (x) NW asked where the Community Youth sub-committee are meeting – JC meetings are being held in the village hall, activities have not been arranged thus far
12	Correspondence To note items of correspondence received since the last meeting (i) On table (ii) Thank you cards from Derwent Vale School for funding (iii) Letter of donation from St Luke's to help with the grass cutting – all agreed to £400 donation
13	Planning Applications None
14	Financial Matters <u>Income</u> (i) None <u>Outgoing</u> (ii) Triple T Ltd – (grass cutting) invoices 55 £205.00 (iii) Zurich Insurance - £879.04 (iv) Donation to the Fun Day £100 (v) A Meek – expenses & additional hrs - £222.84 (vi) Donation to St Luke's £400
15	Items for matters arising from this meeting (i) Asset transfer (ii) Community pick - JC (iii) Funding available for grass cutting and tidying of common areas - PT
16	Next Meeting Thursday 21 September 2017

Signed by Chair: _____ *Mahola Lee*

Minutes Ref: _____ (68-jul)