

CLERK: Mrs Angela Meek, 10 Newlands Lane, Workington, Cumbria CA14 3NF

Dear Councillor, we summon you to attend the **GENERAL MEETING** of the Great Clifton Parish Council on: Thursday 11 May 2023 - Following AGM - Great Clifton Village Hall

Parish Councillors summoned to attend: Paul Arts, Jonathan Coles, Malcolm Fee (Chair), Jo Kirkbride (Vice Chair), Peter Gaston, Robert McKenzie, Alyson Smith.

Also invited: Representative Councillor for Great Clifton, Mark Fryer, Cumberland Council.

MINUTES

1. The Chair welcomed all to the meeting.
2. There were no apologies received for absence. There was no disclosure of pecuniary interests, no resignations, or co-options to note.
Cumberland Council's Democratic Services has requested the declaration of acceptance to office form and the disclosure of pecuniary interest's form be completed with the date on or after the election date of 4 May 2023. The documents should be completed and handed to CC before the 28 days period after the election date. I was informed that they could not be completed online, and that no digital signature would be accepted. The DoPI form is 10 pages, the DoAtO take it to 11 pages for each parish councillor, 77 pages of printing in total, this will severely impact on the online printing costs for this month. Current subscription is £3.49 for 100 pages, if this goes over then it is 1.00 per 10 sheets. The subscription is divided by the three parish councils for which each pay £1.50 per month.
3. Discussed were the minutes of the meeting held on 16 March 2023 numbered (135-Mar), all agreed they were of a true record and the Chair signed the minutes.
4. There were no members of the public in attendance.
5. The Internal Audit for the 2022/2023 Close of Accounts were discussed and councillors agreed for them to be signed off as a true record and the Chair signed all relevant pages. The clerk will forward to the External Audit.
6. Mr Eric Holmes was approved as the Internal Auditor for 2023/24 accounts.
7. A standing three-year Insurance was agreed for 2023-2026 as it reduces the cost – due on 1st June 2023
8. In Financial Matters – Bank Statement 315 and dated 31 March 2023, Start balance £14,946.56, End Balance £13,932.16. money out £1,025.40. all payments and receipts cleared. Bank Statement 316 and dated 30 April 2023, Start balance £13,921.16, End Balance £20,421.16. money in was precept 1st payment £6,500.00, money out £0.00. Schedule of Payments for cheques, [783] CALC £271.24. [784] Office 365 subs £22.22. [784] Kaspersky Internet Security 2yr subs £9.45. [784] clerk expenses £160.23. [784] Amazon products for children's goody bags £7.99, £8.99, £11.99. [784] reams of paper and postage stamps £15.50. [785] Zurich Insurance £1034.29. [786] Internal Audit £75.00. [787] Triple TTT Ltd grass cutting contract £880.00. Total amount £2,502.56. Total Receipts, precept £6,500.
A park bench was purchased and lost in transit, money was returned and two weeks later the bench was delivered. No payment was made, AM will pay when requested.
Discussed was the overview of accounts, all agreed they were of a true record.
Cllr Kirkbride to complete a Cumberland Building Society signatory form.
9. Projects, Grant Applications
 - Playground Grant Refurbishment has been completed with a few faults being picked up on i.e., the gate not being attached to the fence correctly, there are quite a few nut cover

caps missing from the large frame. And the flooring is poorly finished off and splitting already visible and there has been damage caused by tearing up the matting. Ways of dealing with vandalism were discussed and it was agreed for Cllr PA to ask the school to put something in the school's newsletter to inform parents of the cost of the playground equipment and how the parish council won grant money to improve children's welfare. Cllr Kirkbride to draw up a statement for the council's webpage and Facebook page. Cllr Gaston is to ask the PCSO to do some drive throughs in the evenings. He will also invite the 'Times & Star' newspaper to do a story and take photos of the park to highlight what the parish council has accomplished for the children of the village. AM to forward photos of the damaged areas of the park to the Wicksteed agent. Cllr Gaston will talk to the PCSO regarding the legality of CCTV camera facing onto the park.

- Cllr Arts reported on the Pump Track project that he will require a new quote should the council wish him to progress with the project, all agreed that he should proceed as it would give the older children a space of their own and not cause damage in the playground. He will also talk to the GDF Community Partnership regarding the VAT that parish councils face on their projects.
- Cllr Smith asked about the footpath through the field from the Gavels to the Main Road being a project, to clear of brambles and plant wildflowers. The landowner will need to be informed and Cllr Smith will take the lead in the project.

10. Parish Matters

- Cllr Arts said he was planning a litter pick and asked if equipment was available. There are the pick sticks and bags in the village hall.
- Potholes are a constant problem along Middlegate and along William Street and leading to the village hall.

11. Planning Applications

HOU/2023/0044 - Side and rear extensions to existing detached garage 31 Mabel Wood Close

Planning Application FUL/2023/0063 - development of 71 dwellings (previously submitted FUL/2021/0070) New Visitor Centre, Great Broughton – Councillors had no objections to the above.

12. Village Hall report. Cllr McKenzie said that the hall has had a number of bookings for children's parties and a band is using the hall for rehearsals on a regular basis. The new charges are being monitored but so far are ok, but an increase will be likely come the winter months.

13. Allotments – Cllr McKenzie reported that the road plannings had arrived to repair the road. And Mark Elliot had let them use a mini digger to put down the plannings for free. The committee wishes to note they're thanks to Mr Elliot.

14. Agenda items for 20 July Meeting

- Footpath project (lead Cllr Smith)
- Pump Track project (lead Cllr Arts)

15. Date of next meeting – (meeting dates for the diary)

20 July 2023, 21 September 2023, 16 November 2023, 18 January 2024, 21 March 2024